

Dear Member of the Action Project,

Thank you for volunteering to participate in an Action project. . We are excited to have you with us and trust that you are excited to be here, too. In our excitement, though, there are some important things to remember. As you embark on your work with your Action Team, you will be going forth as an ambassador of the whole Action Program of the People of Praise. As ambassadors we are each entrusted with the responsibility for representing the whole work that we do. In light of that responsibility there are some aspects of being on the team that I want to discuss.

Many of you will be staying in the neighborhoods where we are working with the staff organizing the Action Projects and with those who live there permanently. Some of you may be staying offsite with other People of Praise families. All of these people are your hosts and feel responsible for your well being. Please be mindful of this. It is very important to take care of your hosts and be considerate of everyone with whom you come into contact during your project. You should abide by the rules of the household where you are staying. Here are some other ways that you can show consideration towards your hosts:

- Engage your hosts in conversation. Take an interest in them and get to know them.
- Keep your living area clean. Pick up after yourself.
- If the hosts have children, get to know them too. Play with them.
- Be courteous and complimentary about the food you eat, even if you do not like it. If you have a dietary restriction please let the Program Office know that before you arrive
- Write them a thank you note when you return home.

It is also important that we work well as a team. Please be mindful of caring for all of your team members. Spend time to get to know each of them. Strive for unity with one another. If you have a difficulty with another team member, take the time to talk it through with that person. If this is not successful, ask a team leader for help in resolving the difficulty. Be careful in your speech and inclusive in your relationships. (Avoid exclusive relationships). This is an opportunity to get to know a lot of great people; take advantage of it and look out for one another.

An efficient and effective team is essential for the success of our work. The things each of you say and do will have a direct and significant impact on the team as a whole, and any misbehavior could undermine the success of our work. The following code lists misconduct that is considered serious. If anyone were to engage in serious misconduct, they would be expelled from the team and sent home at his or her own expense. Please read over and sign the Agreement and return it to the Action Program Office.

Over the years we have built an excellent reputation in the neighborhoods where we are working. Our neighbors know that they can expect kindness, honesty, love, and service both from those of us who live there year round and from the volunteers who visit and work. Thank you in advance for your help and contributions to this work.

Sincerely,

Mike Zusi

Action Program Coordinator

**Agreement Governing the Code of Conduct
for Action Project Team Members**

Serious misconduct includes, but is not limited to, the following:

1. Sexual misconduct: sexual harassment, possession of pornography, etc.
2. Possession, purchase or use of illegal drugs.
3. Possession, purchase or use of weapons, firearms or explosives.
4. Serious breach of any local laws.
5. Reckless driving or excessive speeding. Drivers will be at least 18 years of age and will agree to drive in a manner which promotes the safety of their passengers, from the date they begin travel through the date they return to their homes.
6. Consumption of alcoholic beverages during onsite project work. Action team members will not violate any local laws regarding the consumption of alcohol. Those who are of legal age to consume alcohol will not do so during travel to and from the project, while working at the project site, at team functions, or at homes on the project site. It is permissible for those of legal age to consume alcoholic beverages with host families who live outside the project neighborhood (eg. Shreveport or Indianapolis branch families). The final determination of what constitutes serious misconduct will be at the discretion of the Action Project Team Leader.

I, _____, agree to follow and abide by the following
(name)

agreement.

Signed _____ Date _____
(signature)

If applicant is under 18 a parent or guardian must sign below.

I, _____, have read and understand the above
(print parent/guardian name)

statements.

Signed _____ Date _____
(signature)

*** Please return to: The Action Program Office
1442 Yale Avenue, Shreveport, LA 71103**